



Pi State -- New York
Minutes of Executive Board Meeting
Sheraton Syracuse Hotel and Conference
Center
April 30, 2016 (Saturday) 8:37-10:30 AM

Present: (49 voting members) (See Attendance)

7 Past Presidents
8 State Officers
22 State Chairs
47 Chapter Presidents/Representatives
1 International Guest

Chapters Absent (N= 10):

#1 – Alpha	#5-Epsilon	#10-Kappa	#12-Mu
#28-Alpha Delta	#53-Beta Epsilon	#65-Beta Rho	#69-Beta Phi
#73-Gamma Alpha	#75-Gamma Gamma		

- [1] Call to Order
President Deborah called the first Pi State Executive Board Meeting for 2015-2017 to order at 8:37 AM.
- [2] Pledge of Allegiance
The Pledge of Allegiance was led by Executive Secretary Beryl Szwed of Beta Mu Chapter in the Northern Area.
- [3] "God Bless America"
Music Representative Bridget Bishop of Alpha Alpha Chapter led the singing of "God Bless America" by Woody Guthrie.
- [4] Secretary's Report-Attendance
At this time 73 members are signed in for the Spring 2016 Executive Board Meeting and Seminar.
- [5] Introductions and Recognitions
Deborah Bedard introduced the women seated on the dais: Pi Lights Editor- Mary-Martha Harvey, *Omega*; Second Vice-President- Sue Kenoyer *Psi* ; First Vice-President- Karen Butters, *Beta Mu*; Pi State Past President 1993-1995 Catherine Olinger, *Beta Psi* ; Parliamentarian- Eleanor Robinson *Gamma Delta* , ; Secretary- Jennifer Lee-Alden, *Beta Omega*; Immediate Past President – Dr. Joyce Tang, *Alpha Phi* (in absentia); Executive Secretary- Beryl Szwed, *Beta Mu*; Treasurer- Suzanne Patrick, *Rho*; FDF Administrator- Joan Slagle, *Beta Omega*; Music Representative- Bridget Bishop, *Alpha Alpha*; and President- Deborah M. Bedard, *Alpha Epsilon* .

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President Bedard then introduced the Time Keepers seated at the side table: Mary Brassard, *Psi (N)*; Joan Holesko, *Gamma Delta (NW)*; and Celia Bradford, *Pi (C)*.

- [6] Thought for the Day- Catherine Olinger
 Past Pi State President Catherine Olinger shared her thoughts on leadership, beginning by recognizing that she was in a roomful of wonderful leaders. She reminded us that we would not have been asked to join DKG unless someone saw us as a potential leader.

She highlighted a few of the responsibilities we share as members:

- Mentor a new leader – ask her to present a program within her specialty; invite her to Chair a committee (no one wants to sit and observe forever); bring her to Area Council and State meetings.
- Seasoned Members – when asked to serve on a State Committee, say YES! This will give YOU an opportunity to grow.
- The people you surround yourself with are important. There should always be the member who will help you pick up the pieces, to tell you what others will not tell you.
- To become a leader, observe those you admire. Watch his/her leadership style, not to copy, but to adapt to be your own.
- Accept the challenge to be a leader!

- [7] Quorum Call and Rules of Debate **Appendix A**
 Parliamentarian Eleanor Robinson informed us that 49 registrants were eligible to vote and a quorum of 25 had thus been met. She dispensed with the reading of the "Rules of Debate" as a copy of them was in the registration folders.

- [8] Adoption of Agenda **Appendix B**
 Jane Tanner (*Beta Kappa*) Past Pi State President moved that the agenda be accepted as published. (Kathleen) Kebby Clute (*Beta Theta*) seconded the motion.
 Agenda adopted.

- [9] Approval of April 25, 2015 Executive Board Meeting Minutes **Appendix C**
 The Minutes of the April 25, 2015 Pi State Executive Board Meeting held in Uniondale, New York, at the Long Island Marriott, have been approved by the Committee to Approve the Minutes and have been distributed to the Executive Board Members.
 Minutes were accepted as printed.

The members of the Committee to Approve the Minutes for this 2016 Spring Executive Board Meeting are: Virginia Dudko, *Tau (E)*; Judy Wadsworth, *Alpha Alpha (WC)* and Donna Yancey, *Chi (NC)*.



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- [10] Registrar's Report **Appendix D**
 Cornelia Johnson, the Spring Executive Board Meeting and Seminar Registrar, informed us that there were 127 members registered and in attendance.

President Bedard shared that as a token of Pi State's appreciation for Cornelia's volunteer service as the Registrar, the Executive Committee has made a \$25 donation to the Pi State Educational Foundation in her honor.

- [11] Correspondence **Appendices E and F**
 Secretary Jennifer Lee-Alden read the correspondence:
- A letter from Delta President, Sharon Patrick, requesting dissolution.
 - A letter from Beta Chapter Secretary, Christine L. Baron, requesting the Pi State Executive Board endorse their nomination of Barbara Bostwick-Quinn for Northeast Regional Representative to the US Forum.

- [12] Executive Committee Reports **Appendix G**
 [12.1] President and Recognition of Chapters
 [12.1.1] President Bedard started off her report by asking First Vice-President Karen Butters to announce the Chapter birthdays:

Beta Phi – 40 years – no one present to accept
Alpha Phi – 55 years – accepted by Emilie Stris
Alpha Tau – 55 years – accepted by Chapter President Laura Tantillo
Alpha Epsilon – 60 years – accepted by Pi State President Deborah Bedard
Alpha Delta – 60 years – no one present to accept
Rho – 65 years – accepted by Suzanne Patrick

President Bedard thanked Karen Butters for her assistance.

[12.1.2] President Bedard continued her report by highlighting the organization and appointment of members to the Ad Hoc Website Committee. The new website will go live on July 1, 2016. With Barre Hall, our current webmaster retiring, President Bedard has appointed Heidi Himes, *Gamma Delta*, to finish the term, effective July 1, 2016 – June 30, 2019. She also appointed Katja Stevens to a one year position of Ad Hoc Website Editor, effective 7/1/16 – 6/30/17.

[12.1.3] Carol Lamb, *Beta Mu*, has been appointed as the Northern Area representative on the Nominations Committee, filling a vacancy left when Charlotte Garafalo, *Gamma Epsilon*, relocated out of Pi State. Carol's term will run July 1, 2016 – June 30, 2019.

Chapter [12.1.4] President Bedard distributed copies of a document summarizing all Presidents' biennium reports, and has asked all Chapter Presidents to review its contents in the following weeks. She stated a goal for the Executive Committee will



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be to assist Chapters in attracting, retaining, and reinstating members
 while developing leadership skills and mentoring leaders.

[12.2] First Vice-President Karen Butters **Appendix H**

[12.2.1] In her first year, First Vice-President Butters has been reminded of How and Why she loves DKG.

[12.2.2] Karen attended CTAUN where she had the opportunity to listen to powerful speakers and reconnect with members.

[12.2.3] She attend US Forum, along with about 50 other members from around the US. The culminating event was a visit to Capitol Hill.

[12.2.4] Karen shared that being part of committees and attending meetings (including GTM) has been very rewarding.

[12.3] Second Vice-President Sue Kenoyer **Appendix I**

the [12.3.1] Second Vice-President Kenoyer shared how in 1995 she learned about many levels of DKG, including professional and personal development.

[12.3.2] Sue shared that DKG has come to mean "Dialogue, Knowledge, and Growth" in her first year as 2nd Vice President.

[12.3.3] She attended two Area Council meetings – North Central and Capital. At both she had the opportunity to dialogue with members, increase her knowledge, and experience personal/professional growth. Being Second Vice President has given Sue Kenoyer the impetus to attend Area Council meetings beyond her own.

[12.4] Immediate Past President, Dr. Joyce Tang
 No report was submitted.

[12.5] Executive Secretary Beryl Szwed **Appendix J**

[12.5.1] Executive Secretary Szwed reflected on her thirteen years of service as the Pi State Executive Secretary. She has served under 8 Pi State Presidents, 3 State Treasurers, and has worked with hundreds of Chapter Presidents. Beryl shared that she has learned from all, and expressed her gratitude. She felt these experiences have enriched her life.

[12.6] Pi State Treasurer Suzanne Patrick **Appendix K**

[12.6.1] Treasurer Patrick shared that the Treasurer's Report was distributed prior to the beginning of our meeting.

[12.6.2] Suzanne reminded Presidents that Form 15 is due by July 15. If Chapters have a new Treasurer, please email her name to Suzanne and she will send Form 15 electronically.



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[12.6.3] Form IRS 990 is changing (a copy was included at tables). Suzanne encouraged Presidents/Treasurers to use the Chapter Name as the User Name, and Chapter Number for the Password when filing this document. She is always available to answer questions on this and other concerns.

[12.6.4] Please send Treasurer Patrick contact information for new members by June 15th so that this information can be included on Form 18 next fall.

[12.7] Pi Lights Editor Mary-Martha Harvey

Appendix L

[12.7.1] Pi Lights Editor Harvey reported that this has been a rewarding, busy and learning-packed year. She has been working to expand the content of *Pi Lights*, our State publication, and thanked members for sending her information.

[12.7.2] Mary-Martha has served as Chair of the Ad Hoc Website Committee as the group works to revise the Website by July 1, 2016.

[12.7.3] She has enjoyed serving on the Pi State Executive Committee and on many State Committees as well as President of Mu Chapter. She reported that she attended meetings of other Chapters as State representative, including Alpha Iota's 56th Anniversary Luncheon and Beta Tau's Fine Arts Gallery. She looks forward to more visitations in the months to come.

[12.7.4] Mary-Martha shared the goal she wrote for this biennium: "I hope to maintain excellence and professionalism in Pi State documents, website and publications for members to inform about the business and achievements of Pi State and its members and to maintain positive communications for all."

[12.8] Webmaster Barre Hall (report given by Deborah Bedard) **Appendix M**

[12.8.1] Webmaster Hall has focused on redesigning our current website to make the information easier to locate. She has also worked to purge outdated documents. Barre will continue to work until our new website goes live. She will be retiring on July 1st, 2016.

[12.9] Financial Development Fund (FDF) Administrator Joan Slagle **Appendix N**

[12.9.1] FDF Administrator Slagle reported sales last night of \$1031; this morning she collected \$32, plus a couple of iou's!

[12.9.2] Joan encouraged members to use our merchandise to Initiate, Congratulate, and Promote our organization. Various items feature Pi State and International logos.



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[12.10] Recommendations- Jennifer Lee-Alden
 State Secretary Jennifer Lee-Alden presented three recommendations from the Executive Committee to the Executive Board:

[12.10.1] The Pi State Executive Committee recommends with regret the dissolution of Delta Chapter, effective June 30, 2016. It is our goal to assist the members in joining another Pi State Chapter.

Motion passed

[12.10.2] The Pi State Executive Committee recommends that the Pi State Executive Board endorse the nomination of Barbara Bostwick-Quinn of Beta Chapter as the Northeast Regional Representative to the US Forum.

Motion Passed

[12.10.3] The Pi State Executive Committee supports the recommendation of the the Pi State Finance Committee to publish the full Pi State Directory in even numbered years and a supplement in odd numbered years.

Motion Passed

[13] Committee and State Reports

[13.1] Personnel – Sheila Brady-

Root **Appendix O**

[13.1.1] It is the recommendation of the Personnel Committee that Karen Crumley be appointed Pi State Executive Secretary for a 4-year term from July 1, 2016 to June 30, 2020.

Motion Passed

[13.1.2] It is the recommendation of the Personnel Committee that Joan Slagle be appointed Financial Development Fund Administrator for a 4-year term from July 1, 2016 to June 30, 2020.

Motion Passed

[13.2] Membership and Expansion – Melanie McDonald **Appendix P**

[13.2.1] The Committee met last fall via GTM to discuss the 2015 Membership and Recruitment plan that was presented at NERC in July 2015 (Chair McDonald attended this regional presentation).

[13.2.2] The Committee presented a workshop at the Executive Board meeting and seminar to share this plan with Pi State members.

[13.2.3] There are plans to expand support to Chapters, and ask them to consider how to best implement this new strategy, by offering a training session for new Chapter Membership Chairs at the fall Pi State meeting in October 2016. Please encourage your Chair to attend.

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[13.2.4] Several articles have been written for *Pi Lights*.

[13.2.5] Thirty-seven members passed away in 2015. These members will be honored with a special ceremony at the International Convention in Nashville, and the Pi State Convention in April 2017.

[13.2.6] Current Pi State Membership includes 2107 Active, 217 Reserve, and 56 Honorary Members for a total 2384 Members, of which 71 are New Initiates.

[13.3] ByLaws and Rules – Karen Crumley **Appendix Q**
These are the Standing Rules changes that the Committee recommends:

[13.3.1] Amend Section 2, Section 2.12 to read, "Travel mileage for official business is to be figured at forty cents (\$.40) per mile plus tolls for use of private automobile. Each recipient is to be responsible for information as to the number of road miles from her home to destination and return."

[13.3.2] Amend Section 2, Section 2.71 to read, "Upon request of the Convention chair, the Pi State Treasurer shall distribute a gift of money not to exceed one thousand dollars (\$1,000) for financing a State Convention to the host area. These monies will be used exclusively to reduce registration costs of members."

[13.3.3] Amend Section 6, Section 6.22 if 2.71 passes, "Pi State funds not to exceed one thousand dollars (\$1,000) shall be gifted to the Hostess Chapters(s) or Area council upon request to the Pi State Treasurer. This money is to be used to offset the cost of Convention registration for attending members."

The Bylaws and Standing Rules Committee move to accept all of these amendments to the Standing Rules.

Motions Passed

[13.3.4] Karen also reminded members that proposed amendments to the Pi State ByLaws must be submitted by November 1, 2016.

Musical Break

The break was led by Pi State Music Representative Bridget Bishop.

9:35 AM-Recessed

9:45 AM- Reconvened

[13.4] Educational Excellence- Barbara Keis **Appendix R**

[13.4.1] Committee Chair and several Committee Members attended the Northeast Regional Conference in Baltimore, MD July 6-11, 2015. As requested, Chair attended the International EEC workshop, "The Place of EEC in the Big Picture."

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[13.4.2] Barbara attended the 2015 Pi State Leadership Development –July 27-28 in Syracuse, NY.

[13.4.3] Several EEC members attended the 71th anniversary meeting of CTAUN on January 22, 2016 in NYC.

[13.4.4] EEC members presented workshops for the 2016 Executive Board Meeting and Seminar:

- Melanie McDonald – “Recruit, Retain, Reinstate”
- Sue Norris – “Using Caldecott Books to Teach Common Core”
- Barbara Bostwick-Quinn- “The Pi State Strategic Action Plan Impact”

[13.4.5] Music Representative, Bridget Bishop, rehearsed and performed with Choir members at the 2015 Spring Convention and the 2016 Spring Executive Board Meeting/Seminar.

[13.4.6] Pi State members are encouraged to submit workshop proposals for the 2016 Fall Executive Board Meeting and Seminar, to be held October 14-15, at the Woodcliff Hotel and Spa in Fairport, NY. Deadline to submit a workshop proposal is July 15th; forms can be found on the Pi State website.

[13.5] World Fellowship – Emilie Stris **Appendix S**

[13.5.1] Chair highlighted the World Fellowship Committee goals:

- To increase awareness of the significance of World Fellowship.
- To make connections with World Fellowship recipients and to develop opportunities for communication and understanding.
- To encourage PI State Chapters to support the World Fellowship Fund.

[13.5.2] Chair has tried to keep chapters informed through e-mails, phone calls, and articles in Pi Lights. Three articles have been published in Pi Lights regarding World Fellowship. (Fall 2015, Winter 2016 Spring 2016)

[13.5.3] Emilie commended Cindy Smith and Terri Palmiero, Chapter World Fellowship Chairs, for warmly receiving the World Fellowship recipients studying in their areas to Chapter Meetings.

[13.6] Finance – Noreen LeCann **Appendix T**

[13.6.1] Pi State has maintained an even keel regarding investments, even in these turbulent financial times.

[13.6.2] The Finance Committee has allocated \$10,000 to our Awards Committee.

[13.6.3] The Finance Committee supports further cost savings with the alternative publishing of our State Directory.

[13.6.4] The Finance Committee moves the adoption of the Pi State 2016-2017 Budget. Motion passed

[13.7] Audit – Ruth Ann

Fultz **Appendix U**

[13.7.1] The Committee met on March 4 and 5, 2016, to reconcile the Available Fund, and to review dues transmittals from Chapter Treasurers and to International. Corrections were made to the Restricted Funds with Oppenheimer.

[13.7.2] The Committee is working to revise the Financial Reporting forms used after State meetings and Area Conferences; the current forms are outdated. New forms will be submitted to the Executive Committee for approval, including a reimbursement form and Checklist for Area Council Meetings.

[13.8] Communications and Publicity - Maria Weimer

Appendix V

[13.8.1] Pi State now has a Closed Facebook page! Have you “liked” us yet?

[13.8.2] Work has begun on the assembly and preservation of materials essential to the continuation of the history of Pi State.

[13.9] Nominations - Dr. Margarethe McCurry presenting for Valerie Lagakis

Appendix W

[13.9.1] Nominations for all State offices (President, 1st and 2nd Vice President and Secretary) should be submitted to the Nominations Committee by November 15, 2016.

[13.9.2] The following Area Councils must send a nomination for the Finance Committee: Northern, Capital, South Central, Eastern, and North Central.

[13.9.3] The following Area Councils must submit a name for the Nominations Committee: South East, East Central, North West, South West, and West Central.

[13.10] U.S. Forum- Barbara Bostwick-Quinn

Appendix X

[13.10.1] Barbara, along with 1st Vice-President Karen Butters and Past President Dr. Andrea Morris, attended the US Forum National Legislative Seminar, March 13-16, in Washington D.C. She shared the key issues of this year’s conference.

[13.10.2] Barbara and Karen met with staff at the office of US Senator Charles Schumer (NY) to discuss issues including Affordable wage, ESSA, and US Supreme Court nominees.

[13.10.3] Currently only 33.3 % of US Senators are female. Barbara encouraged us to work to advance women in legislation.



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[13.11] Frederica Hollister Professional Educators Award – Sue
 Kenoyer **Appendix Y**

[13.11.1] Sue highlighted the history and qualifications for this award. Unfortunately no one has applied again this year. It is hoped there will be nominations for this award next year.

[13.12] Leadership Development- Jean Sekel for Jean Schenk **Appendix Z**

[13.12.1] In July 2015 the Leadership Development Committee held a very successful seminar for state chairs. Attendees used the State ByLaws and Standing Rules to learn about their positions and write goals. They left ready to “Celebrate the Invitation of Membership.”

[13.12.2] A seminar is being planned for new and returning Chapter Presidents on August 1-2, 2016. Participants will learn about the structure of DKG, their responsibilities as president, parliamentary procedure, and much more!

Guest speakers Sandy Voigt from BOCES and Nita Scott from DKG International will present.

[13.13] Pi State Educational Foundation – Virginia Dudko **Appendix AA**

[13.13.1] We currently have over 300 members, but this represents only 15% of active members. Please encourage Chapter Members to join; donations can be made in honor or memory of an individual.

[13.13.2] Since inception, more than \$15,000 has been awarded. Applications are due May 1st and November 1st; donation and memberships forms are available on the website and from Educational Foundation Directors.

[13.13.3] This year the Challenge Plaque is awarded to Tau for having the highest percentage of Chapter Members belonging to the Foundation.

[13.14] CTAUN and DKG- UN/NGO – Lochie Musso **Appendix BB**

[13.14.1] Chair reminded all that CTAUN is not part of DKG, but DKG is a big part of CTAUN! She recognized Anne Marie Carlson and Grace Murphy for their roles in CTAUN; and thanked those who attended the last conference in January 2016.

[13.14.2] *DKG at the UN* is now included on the Pi State website; *DKG at the UN* table will be at the International Convention in Nashville.

[13.15] Ad Hoc Strategic Action Plan – Barbara Bostwick-Quinn **Appendix CC**

[13.15.1] Chair Barbara Bostwick Quinn highlighted the five key areas included in the Strategic Action Plan. Copies of the draft of the Strategic Action Plan were



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distributed; the document is also available on the Pi State website.

[13.15.2] Chapter Presidents are encouraged to discuss this document with Area Councils and Chapters. Please contact her with questions or concerns.

[13.16] Ad Hoc Committee to Organize Pi State Headquarters – Joan Slagle **Appendix DD**

[13.16.1] The Committee has been working diligently to organize a tidy workplace in Saratoga Springs, re-filing, shredding outdated materials, and sharing pertinent materials with committees. Please continue to forward items you're not sure of. Dissolving Chapters are encouraged to send their materials.

[13.16.2] Pi State Editor Mary-Martha Harvey has a set of *Pi Lights* at her office. She has organized a complete set of International *DKG News* for HQ. We are compiling another set of *Pi Lights* as well. Another work session is planned for this summer.

[13.17] Other Reports

In the interest of time, other scholarship, grants and award reports will be given at the luncheon.

[14] New Business
 None

[15] Announcements and Reminders

[15.1] Invitation to the 2016 Fall Executive Board Meeting/Seminar at Woodcliff in Rochester
 Executive Secretary Beryl Szwed offered an invitation to 2016 Fall Executive Board Meeting/Seminar at Woodcliff in Rochester on October 14-15, 2016. The hotel will be offering a discount on spa services for those who stay at the hotel. When making your reservation, please specify who your roommate will be.

[15.2] Sign-in for all Chapter Presidents and Collection of all Reports
 State Secretary Jennifer Lee-Alden announced that she was looking for any other Chapter Presidents to sign in if they had not yet done so, and also called for hard copies of reports to be given to her.

[15.3] Evaluation of Spring Board Meeting
 Attendees were requested to leave their evaluation sheets at their seat in the meeting room or to turn them in at the luncheon.

[15.4] White Tent Cards and Red Voting Cards
 President Bedard thanked the Chapter Presidents who have served this biennium. Those not returning to this role for another biennium, may take white tent cards, but



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all red voting cards should be left on the tables.

[15.5] Corporation Meeting Time

Please remain for the Pi State Corporation Meeting which will be held immediately after this Meeting. This is a New York State mandatory meeting.

[16] Adjournment

As there was no other business, the Spring 2016 Executive Board Meeting and Seminar was adjourned at 10:29 a.m.

Jennifer Lee Alden 8-10-16
 Jennifer Lee Alden Secretary Date

Deborah M. Bedard 8-10-16
 Deborah M. Bedard State President (2015-17) Date

The Committee to Approve the Minutes:

Virginia D. Dudko Tau 8-7-16
 Virginia Dudko Tau Date

Judy Wadsworth 8-7-16
 Judy Wadsworth Alpha Alpha Date

Donna Yancey 8/15/16
 Donna Yancey Chi Date